

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the September 20th, 2021, Open Minutes

1. **Call to Order**

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:16 pm VIA ZOOM**

2. **Roll Call**

Director's Present, Treasurer Weffelmeyer, Secretary Cowley, Director Kays, Chairperson Hloben, Director Hennessey, Vice Chair Davis

Absent: N/A

Late Arrival: N/A

In Attendance:

Staff: Chief Guinn, CFM Wilson, CMO Pratte, Counsel Sweeney, Claims Specialist Coleman, Paramedics Captain Walter, Bridget St. John Mc Carver

Guests: N/A

3. **Pledge of Allegiance**

N/A Via Zoom

4. **Approval of Agenda**

Vote to approve the agenda as presented by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Director Hennessey--Yea

5. **Approval of Minutes**

- a. Motion by Director Davis and Seconded by Secretary Cowley to approve the Open Minutes from **August 16th, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Vice Chair Davis--Yea

- b. Motion by Vice Chair Davis and Seconded by Director Hennessey to approve the Executive Minutes from **August 16th, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Vice Chair Davis—Yea

- c. Motion by Vice Chair Davis and Seconded by Director Hennessey to approve the Executive Work Session Minutes from **September 1st, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Secretary Cowley--Yea Vice Chair Davis--Yea

Public Forum

Nothing to report.

6. **Local 2665 Union Update**

Chief Guinn and Captain Walter stated all is going well and they are looking forward to negotiating the next contract, Captain Walter also acknowledged everyone and thanked them stepping up and working all the overtime.

7. **Chief's Report**

- a. Communications: Chief reports they are working closely with Medical Control to ensure we are operating under the safest protocols for our personnel, he further advised on the status of the possible presidential mandate and the status of the Job shadowing program.

8. **Old Business**

- a. The district held the public tax rate hearing prior to the board meeting on September 20th, 2021. At this meeting the General and Special tax rates were set for the 2021-2022 fiscal year.
- b. Combined program working with schools and job shadowing programs to working with JCC and the paramedic program, NJCAD has secured an agreement with three of the area paramedics programs.

9. **New Business**

- a. Chairperson Hloben read twice with open time for public comment or questions the presented 2021-2022 budget for the first reading. The budget will be read at the October meeting for the second reading and vote to approve.
- b. Chief Guinn advised the filing dates per the Missouri Secretary of State are December 7th, -December 28th.
- c. Chief Guinn advised the district is beginning to hire EMT's again and the district will be offering a tuition reimbursement plan for paramedic school out of pocket expenses over a four-year period if an agreement is signed and 720 hours are worked.

10. **Business & Financial Reports**

- a. Balance Sheet of Accounts:
 - i. General Checking: \$460,525.49
 - ii. Investments: \$744,000.00
 - iii. Total Combined Accounts: **\$1,204,525.49**
- b. Balance Sheet
- c. Current Budget
- d. Uncollectible Report **August 2021** in the amount of **\$35,074.30**

Motion to approve the Uncollectible Report for **August 2021** in the amount of **\$35,074.30** by Vice Chair Davis and Seconded by Secretary Cowley. Roll Call Vote:

Secretary Cowley – Yea	Chairperson Hloben—Yea	Director Kays --- Yea
Treasurer Weffelmeyer – Yea	Director Hennessey—Yea	Vice Chair Davis—Yea

- e. Approval of District bills for **August 2021** including payrolls of **8/13/2021 & 8/27/2021** in the amount of **\$115,188.26**

Motion to approve the district bills for **August 2021** including payrolls of **8/13/2021 & 8/27/2021** in the amount of **\$115,188.26** by Secretary Cowley and Seconded by Vice Chair Davis. Roll Call Vote:

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays --- Yea
Treasurer Weffelmeyer – Yea Director Hennessey—Yea Vice Chair Davis—Yea

- f. Motion to close open and open executive at 6:51 pm by Vice Chair Davis and Seconded by Treasurer Weffelmeyer. Roll Call Vote:

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays --- Yea
Treasurer Weffelmeyer – Yea Director Hennessey—Yea Vice Chair Davis—Yea

- g. Motion to return to open and adjourn with nothing to report at **7:08 pm** by Treasurer Weffelmeyer and Seconded by Secretary Cowley. Roll Call Vote:

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays --- Yea
Treasurer Weffelmeyer – Yea Director Hennessey—Yea Vice Chair Davis—Yea

(SEAL)

ATTEST

ATTEST

Archie Hloben

Rebecca Cowley

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