

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the June 21st, 2021, Open Minutes

1. **Call to Order**

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm VIA ZOOM**

2. **Roll Call**

Director's Present, Treasurer Weffelmeyer, Secretary Cowley, Director Kays, Chairperson Hloben, Director Hennessey, Vice Chair Davis

Absent: N/A

Late Arrival: 18:24pm

In Attendance:

Staff: Chief Guinn, CFM Wilson, Jen Coleman, CMO Pratte, Capt. Walter, Kyle Milligan, Dan Hutchings, John McCarver, Kristen Bogert, Jeremy Walter, Jake Cobb.

Guests:

3. **Pledge of Allegiance**

The Pledge was led by Chairperson Hloben.

4. **Approval of Agenda**

Vote to approve the agenda as presented by Vice Chair Davis and Seconded by Director Weffelmeyer. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea

Treasurer Weffelmeyer – Yea Vice Chair Davis -- Yea Secretary Cowley--Yea

5. **Approval of Minutes**

- a. Motion by Secretary Cowley and Seconded by Vice Chair Davis to approve the Open Minutes from **May 17th, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea

Treasurer Weffelmeyer – Yea Vice Chair Davis -- Yea Secretary Cowley—Yea

Public Forum

Nothing to report.

6. **Local 2665 Union Update**

Shop steward Boehm was present and addressed the Board stating everything is going well and he looks forward to working together.

7. **Chief's Report**

- a. Communications: Chief reported the district along with all services are seeing a uptick in call volume, we believe this is directly related to people finally being able to get out and

are acting with caution. We are watching volume to ensure proper staffing adjustments are made based on data driven needs.

8. **Old Business**

- a. Chief presented a review of the 2011-2021 10-year plan.
- b. Chief presented items of current and future importance to the district.

9. **New Business**

- a. Planning has begun for the 2022-2032 10-year plan.

10. **Business & Financial Reports**

- a. Balance Sheet of Accounts:
 - i. General Checking: \$463,933.24
 - ii. Investments: \$744,000.00
 - iii. Total Combined Accounts: **\$1,207,933.24**
- b. Balance Sheet
- c. Current Budget
- d. Uncollectible Report **May 2021** in the amount of **\$35,887.81**

Motion to approve the Uncollectible Report for **May 2021** in the amount of **\$35,887.81** by Secretary Cowley and Seconded by Director Hennessey. Roll Call Vote:

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays -- Yea
Treasurer Weffelmeyer – Yea Vice Chair Davis—Yea Director Hennessey—Yea

- e. Approval of District bills for **May 2021** including payrolls of **5/7/2021 & 5/21/2021** in the amount of **\$125,312.20**.

Motion to approve the district bills for **May 2021** including payrolls of **5/7/221 & 5/21/2021** in the amount of **\$125,312.20** by Treasurer Weffelmeyer and Seconded by Director Kays **Roll Call Vote:**

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays -- Yea
Treasurer Weffelmeyer – Yea Vice Chair Davis—Yea Director Hennessey—Yea

- f. Motion to adjourn with nothing to report at **6:50 pm** by Secretary Cowley and Seconded by Vice Chair Davis. Roll Call Vote:

Secretary Cowley – Yea Chairperson Hloben—Yea Director Kays -- Yea
Treasurer Weffelmeyer – Yea Vice Chair Davis—Yea Director Hennessey—Yea

(SEAL)

ATTEST *Ruth Weffelmeyer*

ATTEST *Carl Hlob*