



Board Packet

Regular Open Meeting – May 17th, 2021 at 6:15pm

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/8098160911?pwd=eFJNVkxYOURzbjRBUIldQK054RkIMUT09>

Meeting ID: 809 816 0911

Passcode: 6800

Board of Directors

Chairperson: Carla Hloben – 2023

Vice-Chairperson: Diana Davis – 2022

Treasurer: Kurt Weffelmeyer– 2024

Secretary: Rebecca Cowley – 2022

Director: Ken Kays – 2023

Director: Kathy Hennessey– 2024

Administrative Staff

Chief: Jamie Guinn

Chief Financial Manager: Jennifer Wilson

Chief Medical Officer: Cordell Pratte

Agenda
Notice of open meeting & vote to close part of the meeting.
VIA ZOOM PER COVID -19

Monday May 17th, 2021 at 6:15pm

Notice is hereby given that the North Jefferson County Ambulance District will conduct a meeting at North Jefferson County Ambulance District headquarters, 3131 Rock Creek Rd. High Ridge, MO 63049-3200.

Agenda Posted: Friday May 14th at 12:00 p.m.

The tentative agenda of this meeting includes.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Open Minutes 4/19/2021
 - b. Executive Minutes N/A
7. **Public Forum - Public to address the Board of Directors.**
8. **Local 2665 - Union Update**
10. **Chief's Report**
 - a. Communications: Chief Guinn reports the five EMS agencies are continuing to have discussions with Jefferson College on assisting with the Paramedic program.
11. **Old Business**
 - a. N/A
12. **New Business**
 - a. N/A
13. **Business & Financial Reports**
 - a. Balance Sheet of Accounts
 - I. General Checking \$482,709.91
 - II. Investments \$744,000.00
 - III. Total Combined Accounts **\$1,226,709.91**
 - b. **Balance Sheet**
 - c. **Current Budget**
 - d. **Uncollectible Report April 2021 \$17,586.39**
 - e. **Approval of District April 2021 bills including payrolls 4/9/2021 & 4/26/2021 in the amount of \$101,996.21**

Executive Session - The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 subsections:

- a. (9) Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups
- b. (13) Individually identifiable personnel records, performance ratings or records pertaining to employees.

14. **Return to Open Session - Report from Executive Session**
15. **Adjournment**

NORTH JEFFERSON COUNTY AMBULANCE DISTRICT

Minutes of the April 19th, 2021 Open Minutes

1. Call to Order

Chief Guinn called the open meeting to order of the North Jefferson County Ambulance District Board of Directors to order at **6:15 pm VIA ZOOM**

2. Roll Call

Director's Present, Treasurer Weffelmeyer Via Zoom, Secretary Cowley Via Phone, Director Kays, Chairperson Hloben, Director Hennessey, Vice Chair Davis Via Phone

Absent:

Late Arrival:

In Attendance:

Staff: Chief Guinn, CFM Wilson, CMO Pratte, LCS Coleman, Counsel Sweeney

Guests:

3. Pledge of Allegiance

The Pledge was skipped with this being a **ZOOM Meeting**.

4. Approval of Agenda

Vote to approve the agenda as presented with removal of the pledge do to Zoom meeting motion by Secretary Cowley and Seconded by Director Kays. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Vice Chair Davis -- Yea Secretary Cowley--Yea

5. Approval of Minutes

- a. Motion by Treasurer Weffelmeyer and Seconded by Secretary Cowley to approve the Open Minutes from **March 15th, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Vice Chair Davis -- Yea Secretary Cowley—Yea

- b. Motion by Secretary Cowley and Vice Chair Davis to approve the Executive Minutes from **March 15th, 2021**. Roll Call Vote:

Chairperson Hloben—Yea Director Kays --- Yea Director Hennessey--Yea

Treasurer Weffelmeyer – Yea Vice Chair Davis -- Yea Secretary Cowley—Yea

Public Forum

No Public in attendance in person or via the zoom call to address the board.

6. **Local 2665 Union Update**

Chief Guinn advised nothing to report at this time.

7. **Chief's Report**

- a. Communications: Chief reported we have executed the MOU with EPICC to assist our Community.

8. **Old Business**

- a. Chief Guinn advised the lease on the new location was paid off as per the vote in the February meeting.

9. **New Business**

- a. Counsel Sweeney performed the swearing in of Kurt Weffelmeyer and Kathy Hennessey for new (3) year terms.
- b. Election of Board Officers
Motion to approve all Officers remain in their current assigned seats by Treasurer Weffelmeyer and Seconded by Secretary Cowley.

Roll Call Vote:

Chairperson Hloben—Yea	Director Kays --- Yea	Director Hennessey-- Yea
Treasurer Weffelmeyer – Yea	Vice Chair Davis—Yea	Secretary Cowley--Yea

10. **Business & Financial Reports**

- a. Balance Sheet of Accounts:
- | | |
|-------------------------------|-----------------------|
| i. General Checking: | \$431,798.88 |
| ii. Investments: | \$1,240,000.00 |
| iii. Total Combined Accounts: | \$1,671,798.88 |
- b. Balance Sheet
- c. Current Budget
- d. Uncollectible Report **March 2021** in the amount of **\$43,327.13**

Motion to approve the Uncollectible Report for **March 2021** in the amount of **\$43,327.13** by Secretary Cowley and Seconded by Director Kays. Roll Call Vote:

Secretary Cowley – Yea	Chairperson Hloben—Yea	Director Kays --- Yea
Treasurer Weffelmeyer – Yea	Vice Chair Davis—Yea	Director Hennessey—Yea

e. Approval of District bills for **March 2021** including payrolls of **3/12/2021 & 3/26/2021** in the amount of **\$1,642,947.03**.

Motion to approve the District bills for **March 2021** including payrolls of **3/12/2021 & 3/26/2021** in the amount of **\$1,642,947.03** by Director Hennessey and Seconded by Secretary Cowley
Roll Call Vote:

Secretary Cowley – Yea	Chairperson Hloben—Yea	Director Kays --- Yea
Treasurer Weffelmeyer – Yea	Vice Chair Davis—Yea	Director Hennessey--Yea

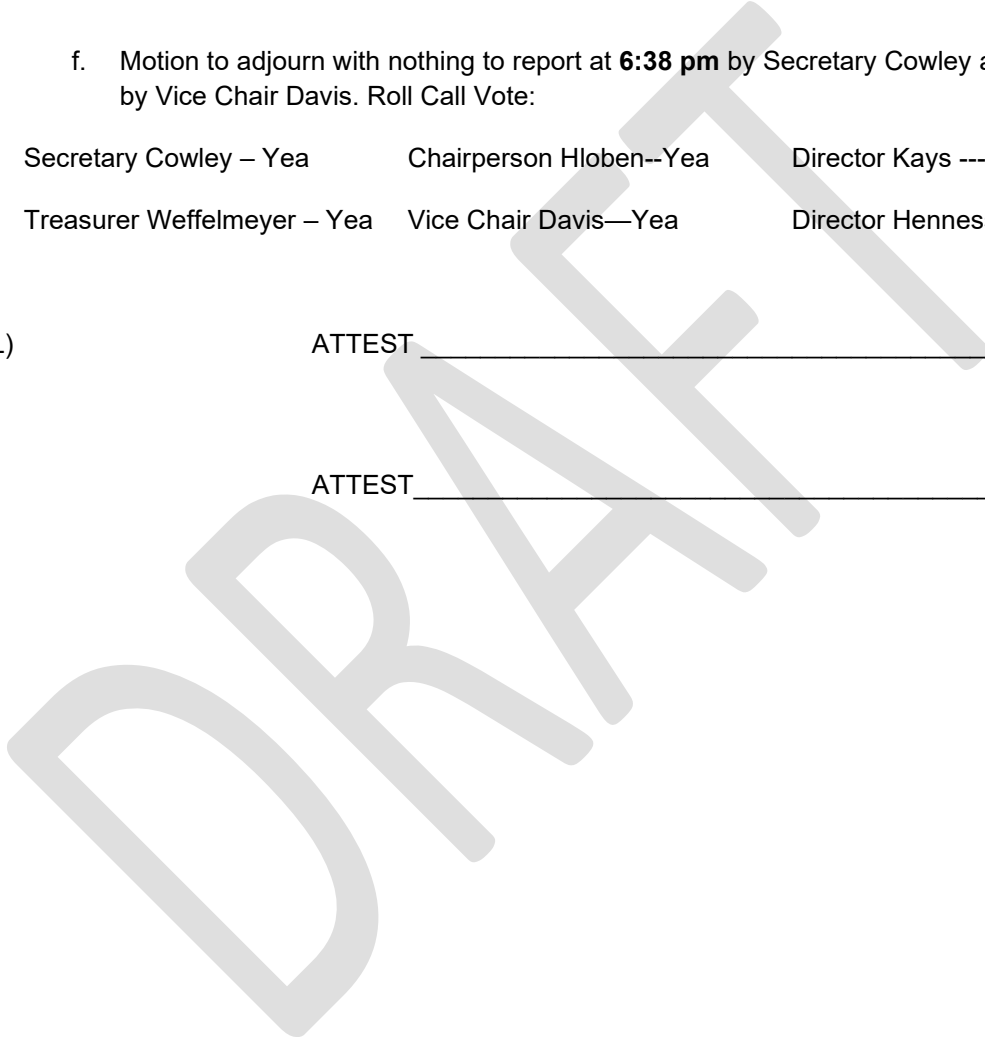
f. Motion to adjourn with nothing to report at **6:38 pm** by Secretary Cowley and Seconded by Vice Chair Davis. Roll Call Vote:

Secretary Cowley – Yea	Chairperson Hloben--Yea	Director Kays --- Yea
Treasurer Weffelmeyer – Yea	Vice Chair Davis—Yea	Director Hennessey—Yea

(SEAL)

ATTEST _____

ATTEST _____



North Jefferson County Ambulance District
Balance Sheet
As of April 30, 2021

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
102 · Investments	744,000.00
104 · Commerce Bank 7083	482,709.91
108 · Commerce Trust-Project Account	591,680.56
Total Checking/Savings	<u>1,818,390.47</u>
Accounts Receivable	
1200 · Accounts Receivable	-656.25
Total Accounts Receivable	<u>-656.25</u>
Other Current Assets	
1201 · Accounts receivable - other	656.25
Total Other Current Assets	<u>656.25</u>
Total Current Assets	<u>1,818,390.47</u>
TOTAL ASSETS	<u>1,818,390.47</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
174 · Commerce Visa	
177 · CMO Pratte	1,087.05
Total 174 · Commerce Visa	<u>1,087.05</u>
Total Credit Cards	<u>1,087.05</u>
Total Current Liabilities	<u>1,087.05</u>
Total Liabilities	<u>1,087.05</u>
Equity	
3900 · Fund Balance	2,464,763.12
Net Income	-647,459.70
Total Equity	<u>1,817,303.42</u>
TOTAL LIABILITIES & EQUITY	<u>1,818,390.47</u>

North Jefferson County Ambulance District
Budget
November 2020 through October 2021

	Nov '20 - Oct 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1600 · REVENUE				
1601 · Taxes				
1601.1 · Real & Property	1,108,797	1,110,000	(1,203)	100%
1601.2 · Sales	811,958	1,360,000	(548,042)	60%
Total 1601 · Taxes	<u>1,920,755</u>	<u>2,470,000</u>	<u>(549,245)</u>	<u>78%</u>
1602 · Ambulance Revenue				
1602.1 · User Fees	342,926	645,500	(302,574)	53%
1602.2 · Patient Refunds	6,361	(10,000)	16,361	(64)%
1602.3 · Collection Payments	3,943	20,000	(16,057)	20%
1602.4 · Collection Fee	(1,242)	(6,000)	4,758	21%
1602.5 · Record Fees	98	400	(303)	24%
Total 1602 · Ambulance Revenue	<u>352,085</u>	<u>649,900</u>	<u>(297,815)</u>	<u>54%</u>
1604 · Investment Revenue	980	260,000	(259,020)	0%
1605 · Other Funding Sources				
1605.5 · Miscellaneous income	14,416	14,416	0	100%
Total 1605 · Other Funding Sources	<u>14,416</u>	<u>14,416</u>	<u>0</u>	<u>100%</u>
Total 1600 · REVENUE	<u>2,288,237</u>	<u>3,394,316</u>	<u>(1,106,079)</u>	<u>67%</u>
OTHER FUNDING SOURCES	185			
Total Income	<u>2,288,422</u>	<u>3,394,316</u>	<u>(1,105,894)</u>	<u>67%</u>
Gross Profit	2,288,422	3,394,316	(1,105,894)	67%
Expense				
5000 · PERSONNEL WAGES & BENEFITS				
5001 · Wages & Benefits				
5001.1 · Administration	168,690	360,000	(191,310)	47%
5001.2 · Operations Full Time	406,509	876,750	(470,241)	46%
5001.3 · Operations Part Time	133,509	227,000	(93,491)	59%
5001.4 · Board Director Pay	6,700	6,700	0	100%
5001.5 · Duty Pay	9,420	24,120	(14,700)	39%
5001.6 · Holiday Pay	11,935	30,000	(18,065)	40%
5001.9 · Longevity Pay	27,450	27,450	0	100%
5001.10 · Per Diem	0	27,600	(27,600)	0%
5001.11 · PTO Buy-Back	13,447	20,000	(6,553)	67%
5001.12 · Uniform Allowance	5,250	19,000	(13,750)	28%
5001.13 · Education Allowance	2,250	17,000	(14,750)	13%
5001.14 · Payroll Taxes	59,778	125,000	(65,222)	48%
5001.15 · Insurance Workers Comp	19,115	40,000	(20,886)	48%
Total 5001 · Wages & Benefits	<u>864,053</u>	<u>1,800,620</u>	<u>(936,567)</u>	<u>48%</u>
5002 · Group Insurance				
5002.1 · Insurance - Medical	67,948	120,000	(52,052)	57%
5002.2 · Insurance - Disability/Life	8,235	22,700	(14,465)	36%
5002.3 · Insurance - Dental	4,717	13,600	(8,883)	35%
5002.4 · Insurance - Vision	1,472	6,100	(4,628)	24%
5002.5 · Insurance - Pharmacy	0	0	0	0%
5002.6 · HSA	52,000	64,000	(12,000)	81%
5002.7 · Retiree Insurance Stipend	3,695	9,000	(5,305)	41%
5002.8 · HRA	13,277	80,000	(66,723)	17%
Total 5002 · Group Insurance	<u>151,344</u>	<u>315,400</u>	<u>(164,056)</u>	<u>48%</u>

North Jefferson County Ambulance District
Budget
November 2020 through October 2021

	Nov '20 - Oct 21	Budget	\$ Over Budget	% of Budget
5003 · Health/Wellness				
5003.1 · Screenings	253	17,000	(16,747)	1%
5003.2 · Fitness Equipment	500	1,600	(1,100)	31%
5003.3 · Materials & Supplies	27	1,200	(1,173)	2%
5003.4 · Medical Claims >\$2000	320	10,000	(9,680)	3%
5003.5 · Professional Services	(6,836)	3,500	(10,336)	(195)%
Total 5003 · Health/Wellness	(5,736)	33,300	(39,036)	(17)%
5004 · Recruitment/Procurement	2,572	8,000	(5,428)	32%
5005 · Training & Education				
5005.1 · Trainings & Conferences	3,161	35,500	(32,339)	9%
5005.2 · Equipment	0	4,000	(4,000)	0%
5005.3 · Materials & Supplies	790	2,700	(1,910)	29%
5005.4 · Meal Service	494	2,000	(1,506)	25%
Total 5005 · Training & Education	4,446	44,200	(39,754)	10%
5006 · Benefit Administration	4,326	7,500	(3,174)	58%
Total 5000 · PERSONNEL WAGES & BENE...	1,021,004	2,209,020	(1,188,016)	46%
6000 · BUILDING/GROUNDS				
6001 · Furniture & Equipment	339	2,000	(1,661)	17%
6002 · Maintenance				
6002.1 · Lawn Care & Irrigation	75	13,600	(13,525)	1%
6002.2 · Snow Removal	348	1,000	(652)	35%
6002.3 · Trash Hauling	1,867	7,000	(5,133)	27%
6002.4 · Pest Control	425	700	(275)	61%
6002.5 · Cleaning	225	3,950	(3,725)	6%
6002.6 · Generator	235	2,000	(1,765)	12%
6002.7 · Bay Door	0	300	(300)	0%
6002.8 · All other maintenance	2,974	13,456	(10,482)	22%
Total 6002 · Maintenance	6,149	42,006	(35,857)	15%
6003 · Supplies & Noncapital Items	2,058	12,000	(9,942)	17%
6004 · Repairs	2,279	15,000	(12,722)	15%
6005 · Insurance Premium	19,356	19,356	0	100%
6007 · Utilities				
6007.1 · Electric	7,330	20,000	(12,670)	37%
6007.2 · Natural Gas	2,739	5,000	(2,261)	55%
6007.3 · Sewer	1,022	3,500	(2,478)	29%
6007.4 · Water	4,019	8,000	(3,981)	50%
6007.5 · Telecommunications	13,642	16,600	(2,958)	82%
Total 6007 · Utilities	28,753	53,100	(24,347)	54%
6008 · Contingency	0	500	(500)	0%
Total 6000 · BUILDING/GROUNDS	58,934	143,962	(85,028)	41%
7000 · EMS OPERATIONS				
7001 · Communication Services	3,655	7,500	(3,845)	49%
7002 · Maintenance & Repairs	7,142	13,500	(6,358)	53%
7003 · Disposable Supplies	21,967	92,500	(70,533)	24%
7004 · Safety/District Issued Apparel	738	35,000	(34,262)	2%
7005 · Medical Equipment	2,114	5,000	(2,886)	42%
7006 · Damages & Loses	431	5,000	(4,569)	9%
Total 7000 · EMS OPERATIONS	36,047	158,500	(122,453)	23%
8000 · VEHICLE OPERATIONS				

North Jefferson County Ambulance District
Budget
November 2020 through October 2021

	Nov '20 - Oct 21	Budget	\$ Over Budget	% of Budget
8001 · Vehicle Equipment	908	12,000	(11,092)	8%
8002 · Fuel & Services	7,509	23,000	(15,491)	33%
8003 · Vehicle Parts & Supplies	679	2,000	(1,321)	34%
8004 · Vehicle Repairs	6,931	25,000	(18,069)	28%
8005 · Insurance & Coverages	8,891	8,891	0	100%
8006 · Vehicle Maintenance	7,116	24,500	(17,384)	29%
8007 · Contingency	0	4,000	(4,000)	0%
Total 8000 · VEHICLE OPERATIONS	32,034	99,391	(67,357)	32%
9000 · PUBLIC RELATIONS				
9001 · Staff Appreciation	388	7,700	(7,312)	5%
9002 · Community Outreach	0	2,200	(2,200)	0%
9003 · Materials and Supplies	0	4,500	(4,500)	0%
Total 9000 · PUBLIC RELATIONS	388	14,400	(14,012)	3%
10000 · GENERAL DISTRICT OPERATIONS				
10001 · Election of Board Director(s)	0	0	0	0%
10002 · Professional Services				
10002.1 · Audit & Accounting Services	10,305	13,000	(2,695)	79%
10002.2 · Banking & Transaction Fees	2,286	4,500	(2,214)	51%
10002.4 · Legal Services	5,655	15,000	(9,345)	38%
10002.5 · Payroll/HR Services	6,276	20,000	(13,724)	31%
Total 10002 · Professional Services	24,521	52,500	(27,979)	47%
10003 · Administrative Costs				
10003.1 · Service Agreements	803	2,700	(1,897)	30%
10003.2 · Postage & Mailing	1,516	3,626	(2,110)	42%
10003.3 · Office Supplies & Equipment	709	4,000	(3,291)	18%
10003.4 · Licensing/Professional Fees	0	250	(250)	0%
Total 10003 · Administrative Costs	3,028	10,576	(7,548)	29%
10004 · Capital Expenditures				
10004.1 · Land, Buildings & Improveme...	1,462,376	0	1,462,376	100%
10004.3 · Medical Equipment & Supplies	0	58,985	(58,985)	0%
Total 10004 · Capital Expenditures	1,462,376	58,985	1,403,391	2,479%
10005 · Grant Allocation				
10005.1 · HHS CARES Funding	192			
Total 10005 · Grant Allocation	192			
10006 · Insurance Premium	12,934	12,934	0	100%
10007 · Information Technology				
10007.1 · Software	27,714	32,371	(4,657)	86%
10007.2 · Hardware	111	5,000	(4,889)	2%
10007.3 · Maintenance/Support	1,560	33,522	(31,962)	5%
10007.4 · Cloud Services	2,468	8,731	(6,263)	28%
10007.5 · Projects	0	10,000	(10,000)	0%
10007.6 · Contingency	1,866	2,000	(134)	93%
10007.7 · Backup & Disaster Recovery	3,077	5,714	(2,637)	54%
Total 10007 · Information Technology	36,797	97,338	(60,541)	38%
10008 · Lease Payments	260,406	535,311	(274,905)	49%
10009 · Subscriptions/Memberships	900	1,400	(500)	64%
Total 10000 · GENERAL DISTRICT OPERA...	1,801,153	769,044	1,032,110	234%

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05/01/21
Cash Basis

North Jefferson County Ambulance District
Budget
November 2020 through October 2021

	Nov '20 - Oct 21	Budget	\$ Over Budget	% of Budget
Reserve Operating Funds	0	0	0	0%
Total Expense	2,949,560	3,394,317	(444,756)	87%
Net Ordinary Income	(661,138)	(1)	(661,138)	132,227,632%
Net Income	<u>(661,138)</u>	<u>(1)</u>	<u>(661,138)</u>	<u>132,227,632%</u>

North Jefferson County EMS Executive Summary Report 2019-2020

	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	YTD TOTALS
Charges	130,752.50	122,225.05	119,685.50	110,179.65	106,091.60	77,154.75	106,844.90	104,155.35	141,021.45	128,836.46	104,450.65	113,735.70	1,365,133.56
Bad Debt Write Off	(24,344.32)	(26,928.59)	(25,540.05)	(25,045.50)	(19,661.37)	(18,364.11)	(20,286.06)	(21,439.49)	(12,940.50)	(7,443.50)	0.00	(2,880.00)	(204,873.49)
Contractual Allowances	(35,351.17)	(33,388.48)	(35,483.81)	(31,649.58)	(31,045.76)	(19,294.99)	(28,072.54)	(29,916.49)	(39,523.70)	(33,573.47)	(29,681.83)	(31,473.85)	(378,455.67)
Patient Discounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Write Offs	(1,236.58)	(2,832.33)	(2,648.10)	(1,411.57)	(2,690.89)	(1,462.97)	(2,164.67)	(1,706.92)	(1,242.20)	(1,734.09)	(3,347.50)	(4,180.62)	(26,658.44)
Adjusted Charges	69,820.43	59,075.65	56,013.54	52,073.00	52,693.58	38,032.68	56,321.63	51,092.45	87,315.05	86,085.40	71,421.32	75,201.23	755,145.96
Total Refunds	60.30	642.00	354.42	0.00	268.98	847.57	272.85	250.00	983.31	642.00	0.00	651.00	4,972.43
Total Payments	(67,768.73)	(58,642.65)	(55,550.46)	(49,882.82)	(49,032.21)	(38,383.35)	(54,982.98)	(47,476.94)	(67,514.40)	(59,856.25)	(48,049.73)	(52,636.77)	(649,777.29)
Posted Income (net)	(38,178.03)	(68,996.88)	(42,860.15)	(61,571.10)	(61,721.32)	(53,721.55)	(35,808.86)	(44,565.98)	(41,920.92)	(66,999.06)	(65,000.87)	(59,659.66)	(641,004.38)
A/R Change	2,612.00	1,075.00	817.50	1,590.18	3,930.35	496.90	2,111.50	7,065.51	23,783.96	28,871.15	29,971.59	24,015.46	126,341.10

Collection Rate %	-80%	-77%	-78%	-75%	-78%	-76%	-80%	-76%	-76%	-73%	-78%	-77%	-77%
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North Jefferson County EMS Executive Summary Report 2018-2019

	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	YTD TOTALS
Charges	112,334.95	107,708.25	120,623.00	101,626.75	112,499.75	94,259.25	128,280.25	109,621.25	93,223.75	107,900.35	126,657.00	107,171.75	1,321,906.30
Bad Debt Write Off	(25,868.89)	(22,120.07)	(24,269.40)	(19,772.77)	(18,971.02)	(18,406.11)	(25,168.22)	(24,144.98)	(21,387.43)	(24,122.99)	(23,223.41)	(23,774.15)	(271,229.44)
Contractual Allowances	(29,222.56)	(29,623.53)	(33,421.13)	(28,265.79)	(32,942.42)	(27,889.33)	(34,672.68)	(29,713.45)	(22,525.60)	(28,496.77)	(35,844.54)	(28,473.15)	(361,090.95)
Patient Discounts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Write Offs	(3,240.25)	(1,349.58)	(4,537.16)	(1,974.79)	(2,729.71)	(1,627.46)	(3,533.23)	(3,791.10)	(2,138.38)	(4,979.60)	(3,666.23)	(1,955.17)	(35,522.66)
Adjusted Charges	54,003.25	54,615.07	58,395.31	51,613.40	57,856.60	46,336.35	64,906.12	51,971.72	47,172.34	50,300.99	63,922.82	52,969.28	654,063.25
Total Refunds	142.28	21.49	843.48	286.22	94.56	398.26	423.69	0.00	0.00	90.00	592.21	1,135.75	4,027.94
Total Payments	(54,145.53)	(54,976.56)	(59,513.79)	(51,976.12)	(57,584.66)	(46,734.61)	(64,512.31)	(50,351.72)	(46,577.34)	(49,738.49)	(64,515.03)	(52,804.28)	(653,430.44)
Posted Income (net)	(54,248.00)	(47,033.16)	(48,781.80)	(54,288.41)	(56,599.09)	(60,929.71)	(60,921.24)	(52,744.11)	(50,591.95)	(51,076.66)	(35,643.02)	(76,501.21)	(649,358.36)
A/R Change	0.00	0.00	0.00	0.00	1,004.00	0.00	817.50	1,620.00	795.00	652.50	0.00	100.75	4,989.75
Collection Rate %	-77%	-80%	-80%	-81%	-83%	-80%	-80%	-76%	-76%	-77%	-82%	-77%	-79%

North Jefferson County Ambulance District-Pension
Balance Sheet
As of January 31, 2021

05/01/21

Cash Basis

	<u>Jan 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash in bank - Pension *0935	79,881.21
Investments	2,261,733.61
Total Checking/Savings	<u>2,341,614.82</u>
Total Current Assets	<u>2,341,614.82</u>
TOTAL ASSETS	<u>2,341,614.82</u>
LIABILITIES & EQUITY	
Equity	
Fund Balance	2,367,921.56
Net Income	-26,306.74
Total Equity	<u>2,341,614.82</u>
TOTAL LIABILITIES & EQUITY	<u>2,341,614.82</u>

**North Jefferson County Ambulance District-Pension
Pension Budget**

	<u>Nov '20 - Jan 21</u>		<u>Feb - Apr 21</u>		<u>May - Jul 21</u>		<u>Aug - Oct 21</u>		TOTAL	
	<u>Budget</u>		<u>Budget</u>		<u>Budget</u>		<u>Budget</u>		<u>Budget</u>	
Income										
Investment Earnings	17.61	50.00	10.67	0.00	0.00	0.00	0.00	0.00	28.28	50.00
Taxes, penalties & interest	170,147.85	45,000.00	16,875.54	45,000.00	0.00	45,000.00	0.00	45,000.00	187,023.39	180,000.00
Total Income	170,165.46	45,050.00	16,886.21	45,000.00	0.00	45,000.00	0.00	45,000.00	187,051.67	180,050.00
Expense										
Administrative Fees	0.00	500.00	344.00	0.00	0.00	0.00	0.00	0.00	344.00	500.00
Benefits paid	196,472.20	179,550.00	0.00	0.00	0.00	0.00	0.00	0.00	196,472.20	179,550.00
Total Expense	196,472.20	180,050.00	344.00	0.00	0.00	0.00	0.00	0.00	196,816.20	180,050.00
Net Income	-26,306.74	-135,000.00	16,542.21	45,000.00	0.00	45,000.00	0.00	45,000.00	-9,764.53	0.00

05/03/21

North Jefferson County EMS
Total Write Off's
April 2021

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
Apr 1 - 3, 21				
Apr 1 - 3, 21				0.00
Week of Apr 4, 21				
04/08/2021	Bad Debt	Write-Off Patient	-4,136.00	-4,136.00
04/08/2021	Write Offs	Write-Off Patient	-828.24	-4,964.24
Week of Apr 4, 21			-4,964.24	-4,964.24
Week of Apr 11, 21				
04/13/2021	Write Offs	Write-Off Patient	-1,087.62	-1,087.62
04/15/2021	Bad Debt	Write-Off Patient	-6,727.60	-7,815.22
04/15/2021	Write Offs	Write-Off Patient	-250.00	-8,065.22
Week of Apr 11, 21			-8,065.22	-8,065.22
Week of Apr 18, 21				
04/21/2021	Write Offs	Write-Off Patient	-265.00	-265.00
04/22/2021	Bad Debt	Write-Off Patient	-3,796.05	-4,061.05
04/22/2021	Write Offs	Write-Off Patient	-74.59	-4,135.64
Week of Apr 18, 21			-4,135.64	-4,135.64
Apr 25 - 30, 21				
04/29/2021	Write Offs	Write-Off Patient	-421.29	-421.29
Apr 25 - 30, 21			-421.29	-421.29
TOTAL			-17,586.39	-17,586.39

05/01/21

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

April 2021

Type	Date	Num	Name	Memo	Split	Paid Amount
Amazon						
Check	04/07/2021	ACH	Amazon	Toilet Brush Caddies	6003 · Supplies & Noncapital Items	-49.23
Check	04/08/2021	ACH	Amazon	Copy Paper	10003.3 · Office Supplies & Equipment	-27.99
Check	04/13/2021	ACH	Amazon	Heavy Duty Fan	6001 · Furniture & Equipment	-35.43
Check	04/22/2021	ACH	Amazon	Vehicle washing supplies	8003 · Vehicle Parts & Supplies	-142.60
Total Amazon						-255.25
Ameren Missouri						
Check	04/24/2021	ACH	Ameren Missouri	Station 1 - 3131 Rock Creek Rd	6007.1 · Electric	-775.46
Check	04/28/2021	ACH	Ameren Missouri	Station 2 - 1130 Gravois Rd	6007.1 · Electric	-294.54
Total Ameren Missouri						-1,070.00
Athletico Physical Therapy						
Check	04/16/2021	Billpay	Athletico Physical Therapy	Post Offer Screening	5003.1 · Screenings	-125.00
Total Athletico Physical Therapy						-125.00
Bound Tree Medical, LLC						
Check	04/02/2021	Billpay	Bound Tree Medical, LLC	ET Tube Uncuffed 5.0MM	7003 · Disposable Supplies	-41.20
Check	04/26/2021	ACH	Bound Tree Medical, LLC	Various supplies	7003 · Disposable Supplies	-224.10
Total Bound Tree Medical, LLC						-265.30
Broadtek						
Check	04/14/2021	Billpay	Broadtek	May 2021	10007.7 · Backup & Disaster Recovery	-439.50
Total Broadtek						-439.50
C.E.S. Pest & Termite Control, Inc.						
Check	04/27/2021	Billpay	C.E.S. Pest & Termite Control, Inc.	Mice Control \$65 Pest Control \$70	-SPLIT-	-135.00
Total C.E.S. Pest & Termite Control, Inc.						-135.00
Clayton Holdings LLC						
Check	04/26/2021	ACH	Clayton Holdings LLC	Station 2 - 1130 Gravois Rd	10008 · Lease Payments	-20,990.43
Total Clayton Holdings LLC						-20,990.43
Commerce Bank						
Check	04/06/2021	ACH	Commerce Bank	Online Banking Access Fee -Pfm	10002.2 · Banking & Transaction Fees	-85.00
Check	04/12/2021	ACH	Commerce Bank	Analysis Service Charge	10002.2 · Banking & Transaction Fees	-108.43
Total Commerce Bank						-193.43
CPI Qualified Plan Consultants						
Check	04/09/2021	ACH	CPI Qualified Plan Consultants	Employee Withholdings	156.1 · 457 Plan withholding	-313.46
Check	04/23/2021	ACH	CPI Qualified Plan Consultants	Employee Withholdings	156.1 · 457 Plan withholding	-1,063.46
Total CPI Qualified Plan Consultants						-1,376.92
Cuna Mutual Retirement Solutions						
Check	04/30/2021	Billpay	Cuna Mutual Retirement Solutions	Quarterly Fees	5006 · Benefit Administration	-713.26
Total Cuna Mutual Retirement Solutions						-713.26
EMS Technology Solutions, LLC						
Check	04/07/2021	ACH	EMS Technology Solutions, LLC	RFID Naracotics Tracking tags	7003 · Disposable Supplies	-1,020.00

05/01/21

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

April 2021

Type	Date	Num	Name	Memo	Split	Paid Amount
Total EMS Technology Solutions, LLC						-1,020.00
Global Payments Integrated						
Check	04/11/2021	ACH	Global Payments Integrated	Processing Month 3/21	10002.2 · Banking & Transaction Fees	-424.26
Total Global Payments Integrated						-424.26
Industrial Soap Company						
Check	04/14/2021	Billpay	Industrial Soap Company	Purell Body Fluid Spill Kit	6003 · Supplies & Noncapital Items	-77.90
Total Industrial Soap Company						-77.90
Jim Butler Chevrolet						
Check	04/05/2021	Billpay	Jim Butler Chevrolet	Tahoe Repair 6800	8004 · Vehicle Repairs	-90.30
Total Jim Butler Chevrolet						-90.30
MacQueen Emergency Group						
Check	04/16/2021	Billpay	MacQueen Emergency Group	3 month service all ambulances	-SPLIT-	-1,492.71
Check	04/16/2021	Billpay	MacQueen Emergency Group	6847 Coolant Leak	8004 · Vehicle Repairs	-1,056.90
Total MacQueen Emergency Group						-2,549.61
Marco Technologies LLC						
Check	04/02/2021	Billpay	Marco Technologies LLC	Routine Shred Service	10003.1 · Service Agreements	-40.00
Total Marco Technologies LLC						-40.00
Missouri Employers Mutual Insurance						
Check	04/21/2021	ACH	Missouri Employers Mutual Insurance	Monthly Service	5001.15 · Insurance Workers Comp	-3,037.90
Total Missouri Employers Mutual Insurance						-3,037.90
NJCAD Pension Transfer						
Check	04/07/2021	ACH	NJCAD Pension Transfer	Pension Transfer	1601.1 · Real & Property	-3,089.16
Total NJCAD Pension Transfer						-3,089.16
OzArc Gas Equipment & Supply, Inc.						
Check	04/14/2021	Billpay	OzArc Gas Equipment & Supply, Inc.	Oxygen Cylinders	7003 · Disposable Supplies	-46.40
Check	04/23/2021	Billpay	OzArc Gas Equipment & Supply, Inc.	Oxygen Cylinders	7003 · Disposable Supplies	-146.36
Total OzArc Gas Equipment & Supply, Inc.						-192.76
Paylocity						
Check	04/09/2021	ACH	Paylocity	Employee Withholdings	155 · HSA withholding	-1,165.12
Check	04/22/2021	ACH	Paylocity	Monthly Fee	10002.5 · Payroll/HR Services	-763.25
Check	04/23/2021	ACH	Paylocity	Emplyee Withholdings	155 · HSA withholding	-1,055.12
Total Paylocity						-2,983.49
Paylocity Claim Fund						
Check	04/02/2021	ACH	Paylocity Claim Fund	HRA \$1259.39 Retiree \$649.02	-SPLIT-	-1,908.41
Check	04/09/2021	ACH	Paylocity Claim Fund	HRA Claims	5002.8 · HRA	-563.73
Check	04/16/2021	ACH	Paylocity Claim Fund	Retiree \$324.51 HRA \$278.46	-SPLIT-	-602.97
Check	04/30/2021	ACH	Paylocity Claim Fund	Retiree \$324.51 HRA \$350.00	-SPLIT-	-674.51
Total Paylocity Claim Fund						-3,749.62
Pitney Bowes-Purchase Power						

05/01/21

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

April 2021

Type	Date	Num	Name	Memo	Split	Paid Amount
Check	04/19/2021	ACH	Pitney Bowes-Purchase Power	Quarterly Postage Refill	10003.2 · Postage & Mailing	-500.00
Total Pitney Bowes-Purchase Power						-500.00
Premier Heating & Cooling, Inc.						
Check	04/02/2021	Billpay	Premier Heating & Cooling, Inc.	Clean & Check Station 1 - 3131 Rock...	6002.8 · All other maintenance	-880.00
Check	04/30/2021	Billpay	Premier Heating & Cooling, Inc.	Clean & Check Station 2 - 1130 Grav...	6002.8 · All other maintenance	-505.00
Total Premier Heating & Cooling, Inc.						-1,385.00
Public Water Supply District #2						
Check	04/15/2021	ACH	Public Water Supply District #2	Station 1 - 3131 Rock Creek Rd	6007.4 · Water	-130.49
Check	04/30/2021	ACH	Public Water Supply District #2	Station 2 - 1130 Gravois Rd	6007.4 · Water	-130.49
Total Public Water Supply District #2						-260.98
Robert K. Sweeney						
Check	04/19/2021	Billpay	Robert K. Sweeney	Monthly Service	10002.4 · Legal Services	-680.00
Total Robert K. Sweeney						-680.00
Spectrum Business						
Check	04/14/2021	ACH	Spectrum Business	Monthly Service	6007.5 · Telecommunications	-1,794.37
Total Spectrum Business						-1,794.37
Spire						
Check	04/05/2021	ACH	Spire	S1 \$86.40 S2 \$216.55	-SPLIT-	-302.95
Total Spire						-302.95
SSM Heath Care St. Louis						
Check	04/16/2021	19628	SSM Heath Care St. Louis	3807 AHA Cards	5005.3 · Materials & Supplies	-130.00
Total SSM Heath Care St. Louis						-130.00
St. Louis Area Map, Inc.						
Check	04/15/2021	Billpay	St. Louis Area Map, Inc.	Street Guides	8001 · Vehicle Equipment	-195.30
Total St. Louis Area Map, Inc.						-195.30
St. Luke's Workplace Health						
Check	04/22/2021	Billpay	St. Luke's Workplace Health	For Cause	5003.1 · Screenings	-79.00
Total St. Luke's Workplace Health						-79.00
Standard Insurance Company						
Check	04/01/2021	ACH	Standard Insurance Company	Life \$170.55 LTD \$599.58 STD \$621....	-SPLIT-	-2,362.01
Total Standard Insurance Company						-2,362.01
TriZetto Provider Solutions						
Check	04/22/2021	ACH	TriZetto Provider Solutions	Monthly Service	10007.4 · Cloud Services	-191.43
Total TriZetto Provider Solutions						-191.43
Verizon Wireless						
Check	04/10/2021	ACH	Verizon Wireless	Monthly Service	7001 · Communication Services	-435.39
Total Verizon Wireless						-435.39

05/01/21

**North Jefferson County Ambulance District
Payment Listing Pending Board Approval**

April 2021

Type	Date	Num	Name	Memo	Split	Paid Amount
Visa/Commerce Bank						
Check	04/23/2021	19668	Visa/Commerce Bank	Monthly Service	-SPLIT-	-3,617.04
Total Visa/Commerce Bank						-3,617.04
Waste Connections of Missouri						
Check	04/02/2021	ACH	Waste Connections of Missouri	Station 2 - 1130 Gravois Rd	6002.3 · Trash Hauling	-249.59
Check	04/05/2021	ACH	Waste Connections of Missouri	Station 1 - 3131 Rock Creek Rd	6002.3 · Trash Hauling	-78.40
Total Waste Connections of Missouri						-327.99
Wright Express FSC						
Check	04/06/2021	ACH	Wright Express FSC	Monthly Service	8002 · Fuel & Services	-1,780.19
Total Wright Express FSC						-1,780.19
Zoll Medical Corporation						
Check	04/27/2021	ACH	Zoll Medical Corporation	PEDIATRIC ELECTRODE	7003 · Disposable Supplies	-404.22
Total Zoll Medical Corporation						-404.22
Molkenbur, John D						
Check	04/13/2021	19666	Molkenbur, John D	Manual Paycheck	5001.2 · Operations Full Time	-699.09
Total Molkenbur, John D						-699.09
Phillips, Adam B.						
Check	04/08/2021	19665	Phillips, Adam B.	Manual Paycheck	5001.3 · Operations Part Time	-313.99
Total Phillips, Adam B.						-313.99
Agency Checks/Paylocity						
Check	04/09/2021	ACH	Agency Checks/Paylocity	Employee Withholdings	-SPLIT-	-1,098.38
Check	04/23/2021	ACH	Agency Checks/Paylocity	Employee Withholdings	157 · Garnishment withholding	-193.38
Total Agency Checks/Paylocity						-1,291.76
Anthem						
Check	04/01/2021	ACH	Anthem	Monthly Service	-SPLIT-	-9,223.12
Total Anthem						-9,223.12
Anthem Refund						
Check	04/08/2021	19627	Anthem Refund		1602.2 · Patient Refunds	-631.04
Total Anthem Refund						-631.04
Milana McMinn						
Check	04/07/2021	19626	Milana McMinn		1602.2 · Patient Refunds	-35.00
Total Milana McMinn						-35.00
No name						
Check	04/02/2021			Service Fee	10002.2 · Banking & Transaction Fees	-1.05
Check	04/09/2021	ACH		Payroll Taxes	5001.14 · Payroll Taxes	-15,313.92
Check	04/23/2021	ACH		Payroll Taxes	5001.14 · Payroll Taxes	-17,222.28
Total no name						-32,537.25
TOTAL						-101,996.21

North Jefferson County Ambulance District
Deposits for Board Approval
April 2021

Date	Split	Paid Amount
ASSETS		
Current Assets		
Checking/Savings		
104 · Commerce Bank 7083		
04/01/2021	1602.1 · User Fees	621.39
04/01/2021	1602.1 · User Fees	466.11
04/01/2021	1602.1 · User Fees	432.32
04/01/2021	1602.1 · User Fees	336.49
04/01/2021	1602.1 · User Fees	249.51
04/02/2021	1602.1 · User Fees	1,276.99
04/02/2021	1602.1 · User Fees	668.93
04/02/2021	1602.1 · User Fees	397.05
04/02/2021	1602.1 · User Fees	100.00
04/05/2021	1602.1 · User Fees	322.38
04/05/2021	1602.1 · User Fees	230.00
04/05/2021	1602.1 · User Fees	295.00
04/06/2021	1602.2 · Patient Refunds	1,003.15
04/06/2021	1602.1 · User Fees	442.10
04/06/2021	1602.1 · User Fees	265.40
04/06/2021	1602.1 · User Fees	230.73
04/06/2021	1601.1 · Real & Property	21,405.31
04/07/2021	1601.2 · Sales	132,751.64
04/07/2021	1602.1 · User Fees	1,201.71
04/07/2021	1602.1 · User Fees	257.90
04/07/2021	1602.1 · User Fees	192.90
04/08/2021	1604 · Investment Revenue	123.66
04/08/2021	1602.1 · User Fees	1,502.10
04/08/2021	1602.1 · User Fees	523.20
04/08/2021	1602.1 · User Fees	420.32
04/08/2021	1602.1 · User Fees	525.40
04/08/2021	1602.1 · User Fees	163.50
04/09/2021	1602.1 · User Fees	654.00
04/09/2021	1602.1 · User Fees	570.00
04/09/2021	1602.1 · User Fees	1,159.58
04/09/2021	1602.1 · User Fees	50.00
04/12/2021	1602.1 · User Fees	4,689.02
04/12/2021	1602.1 · User Fees	441.57
04/12/2021	1602.1 · User Fees	402.32
04/13/2021	-SPLIT-	17,003.22
04/13/2021	1602.1 · User Fees	32.88
04/13/2021	1602.1 · User Fees	863.70
04/13/2021	1602.1 · User Fees	179.35
04/14/2021	1604 · Investment Revenue	185.49
04/15/2021	1602.1 · User Fees	776.40
04/15/2021	1602.1 · User Fees	258.09
04/16/2021	-SPLIT-	1,743.16
04/19/2021	1602.1 · User Fees	523.30
04/19/2021	1602.1 · User Fees	180.40
04/19/2021	1602.1 · User Fees	100.00
04/20/2021	1602.2 · Patient Refunds	452.17
04/20/2021	1602.1 · User Fees	250.40
04/21/2021	1602.1 · User Fees	227.01
04/21/2021	1602.1 · User Fees	126.75
04/22/2021	1602.1 · User Fees	664.45
04/22/2021	1602.1 · User Fees	566.91
04/22/2021	1602.1 · User Fees	298.38
04/22/2021	1602.1 · User Fees	78.86
04/22/2021	1602.1 · User Fees	432.32
04/23/2021	-SPLIT-	715.14
04/23/2021	1602.1 · User Fees	855.14

North Jefferson County Ambulance District
Deposits for Board Approval
April 2021

Date	Split	Paid Amount
04/23/2021	1602.1 · User Fees	722.25
04/23/2021	1602.1 · User Fees	470.80
04/23/2021	1602.1 · User Fees	384.84
04/23/2021	1602.1 · User Fees	250.00
04/26/2021	1602.1 · User Fees	827.59
04/26/2021	1602.1 · User Fees	8,339.60
04/26/2021	1602.1 · User Fees	545.80
04/26/2021	1602.1 · User Fees	100.00
04/27/2021	1602.1 · User Fees	1,836.59
04/27/2021	1602.2 · Patient Refunds	1,518.87
04/27/2021	1602.1 · User Fees	600.00
04/27/2021	1602.1 · User Fees	272.40
04/27/2021	1602.1 · User Fees	226.91
04/27/2021	1602.1 · User Fees	182.66
04/27/2021	1602.1 · User Fees	180.40
04/28/2021	1602.1 · User Fees	193.68
04/28/2021	1602.1 · User Fees	426.32
04/28/2021	1602.1 · User Fees	215.71
04/28/2021	1602.1 · User Fees	137.95
04/28/2021	1602.1 · User Fees	525.40
04/29/2021	1604 · Investment Revenue	21.06
04/29/2021	1602.1 · User Fees	3,210.86
04/29/2021	1602.1 · User Fees	495.40
04/29/2021	1602.1 · User Fees	432.32
04/30/2021	-SPLIT-	5,431.55
04/30/2021	1602.1 · User Fees	526.95
04/30/2021	1602.1 · User Fees	984.59
04/30/2021	1602.1 · User Fees	407.25
Total 104 · Commerce Bank 7083		230,352.95
Total Checking/Savings		230,352.95
Total Current Assets		230,352.95
TOTAL ASSETS		230,352.95
LIABILITIES & EQUITY		
TOTAL LIABILITIES & EQUITY		